



Waltham Toll Bar Academy

PROVIDER ACCESS POLICY

Date reviewed:	January 2023	
Approved by:	Local Governing Body	March 2023
Next review due by:	January 2024	



Provider Access Policy Statement

Access for colleges, training providers, university technical colleges, universities and all other post 16 providers, including technical, vocational and academic routes and apprenticeships.

This policy statement sets out the arrangements for managing the access of providers to students for the purpose of giving them information about the provider's education or training offer.

Student Entitlement:

All students in years 8 to 13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of educational and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships- through assemblies and taster events.
- To understand how to make applications for the full range of academic and technical courses.

In line with the updated Provider Access Legislation, from January 2023, all schools must provide a minimum of six encounters for all students with post 16 providers, as above. This is broken down into key phases:

1st key phase	Year 8 or 9	Two encounters that are mandatory for all to attend.
2nd key phase	Year 10 or 11	Two encounters that are mandatory for all to attend.
3rd key phase	Year 12 or 13	Two encounters that are mandatory for the Academy to put on but optional for students to attend.

These provider encounters will be scheduled during the main Academy hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- Explain what career routes those options could lead to
- Provide insights into what it might be like to train with that provider (including the opportunity to meet staff and students from the provider)
- Answer questions from all students, including our most vulnerable and those with additional learning needs.

The academy day runs from 8:45am until 3:15 pm.

As part of our careers programme, we will consider requests from approved training, apprenticeship, technical and vocational providers, including University Technical Colleges where appropriate, to speak to our students. Waltham Toll Bar Academy will also approach these providers directly when planning and organising key career related events throughout the school year.

Waltham Toll Bar Academy has a range of facilities available for providers to use for our careers programme. This includes main hall, lecture theatre and classrooms.

Management of provider access requests.

All requests made by providers should be emailed at least 6 weeks in advance of the expected date of the session.

In the first instance, requests by providers should be sent to:-

Mrs L Willoughby- Careers Leader
Mrs K Clorley- Career Coordinator- Sixth Form

Email address- enquiries@tollbaracademy.co.uk
(please identify as FAO Mrs L Willoughby or Mrs K Clorley)
Telephone number: 01472 500505

CAREERS PROGRAMME 2022-2023

Year Group	Autumn Term	Spring Term	Summer Term	Gatsby Benchmark
7	<p>Classroom based activities- Who am I? Who am I going to be? How is the world of work changing and how can I prepare for the future? An introduction to Labour Market Information. Delivered in CPSHE lesson.</p> <p>Employability skills explored using the Skills Builder Programme.</p> <p>*Meet the career advisor-‘Real or Fake Jobs’. Delivered in CPSHE lesson.</p> <p>Sector spotlight- Renewable Energy</p>	<p>Classroom based activities -Exploring jobs and careers that suit my interests. How can I develop my skills? Challenging stereotypes in the world of work. Delivered in CPSHE lesson.</p> <p>*Meet the career advisor - Group work session with careers advisor- ‘Real or fake jobs’. Delivered in CPSHE lessons.</p> <p>Sector spotlight Spring Term 1- Health and Social Care</p>	<p>Classroom based activities – What are the different sectors of employment? Finding local labour market information by exploring industries in the local area. Delivered in CPSHE lesson.</p> <p>Experience of the workplace</p> <p>Sector spotlight Summer Term1-The Food Industry Summer Term 2- Construction</p>	2,3,5,6
<p>Individual guidance. One to one career advisor appointment available on request for all students.</p>				
8	<p>Classroom based activities - What skills are employers looking for? Delivered in CPSHE lesson.</p> <p>Exploring vocational and academic study. Exploring Labour Market Information. Employability skills explored using the Skills Builder Programme. Delivered in CPSHE lesson.</p> <p>Sector spotlight-Renewable Energy</p>	<p>Classroom based activities- Step into the NHS- National Competition, delivered in CPSHE lesson. Meet the people who work in the NHS.</p> <p>Career pathways – delivered in CPSHE lessons.</p> <p>Apprenticeship presentation.</p> <p>University presentation.</p> <p>Sector spotlight- Sprint Term 1- Health and Social Care</p>	<p>Classroom based activities- What is an entrepreneur? How can I be enterprising? Why is budgeting important? How is finance linked to my career aspirations? Group work session with careers advisor. Delivered in CPSHE lesson.</p> <p>Enterprise Day</p> <p>Experience of the workplace</p> <p>Sector spotlight Summer Term 1-The Food Industry Summer Term2- Construction</p>	2,3,5,6,7

	Individual guidance. One to one career advisor appointment available on request for all students.			
9	<p>Classroom based activities- What are career pathways and what are my choices? Exploring the difference between technical and academic qualifications? delivered in CPSHE lessons.</p> <p>Sector spotlight-Renewable energy</p>	<p>Classroom based activities- Career pathways and GCSE choices. The 'Real Game'. Delivered in CPSHE lesson.</p> <p>Apprenticeship presentation.</p> <p>Visit to University.</p> <p>Career Fair- on site</p> <p>Sector spotlight Spring Term 1- Health and Social Care</p>	<p>Classroom based activities What are employment laws? How can we challenge inequality in the workplace? Delivered in CPSHE lesson.</p> <p>Women in Engineering Event</p> <p>Skills Builder Challenge Day- Social Entrepreneur</p> <p>STEM Fair</p> <p>Sector spotlight- Summer Term 1-The Food Industry Summer Term 2- Construction</p>	2,3,5,6,7
	Individual guidance. One to one career advisor appointment available on request for all students			
10	<p>Classroom based activities- How does labour market information influence my ideas? How can I plan for my future career?</p> <p>Individual guidance – one to one career advisor appointment on request.</p> <p>Sector spotlight- Renewable energy</p>	<p>Classroom based activities- Preparing for the world of work. Delivered in CPSHE lessons.</p> <p>Events-CV writing workshop. -Interview skills workshop and mock interviews.</p> <p>Experience of the workplace.</p> <p>Individual guidance - one to one career advisor appointment on request.</p> <p>Sector spotlight- Spring Term 1- Health and Social Care</p>	<p>Individual guidance. One to one career advisor appointment for all students.</p> <p>Classroom based activities- Making the most of career events. Delivered in CPSHE lessons.</p> <p>Events- GIFHE Taster Sessions Franklin Experience sessions Skills Fair.</p> <p>Experience of the workplace.</p> <p>Sector spotlight- Summer Term1-The Food Industry Summer Term 2- Construction</p>	2,3,5,6,7,8
	Individual guidance. One to one career advisor appointment for all students			

<p>11</p>	<p>Classroom based activities. Post 16 options. Preparing a personal statement to support post 16 application.</p> <p>Applying for post 16 courses via Lincs2.</p> <p>Individual guidance. One to one career advisor appointment for all students.</p> <p>*Assemblies delivered by GIFHE, Tollbar Sixth Form, Franklin sixth form college, Bishop Burton, HETA, Catch, Avant Apprenticeships.</p> <p>Sector spotlight- Renewable energy</p>	<p>Classroom based activities- Financial Capability- mortgages and renting. Why is it important to pay into a pension? What if I have to borrow money in the future?</p> <p>Individual guidance. One to one career advisor appointment for all students continues.</p> <p>* Continuation of Assemblies delivered by GIFHE, Tollbar Sixth Form, Franklin sixth form college, Bishop Burton, HETA, Catch, Avant Apprenticeships.</p> <p>Sector Spotlight- Spring Term 1-Health and Social Care</p>	<p>Classroom based activities- How do I prepare for a part time job? What laws protect workers? What are trade unions?</p> <p>Individual guidance. One to one career advisor appointment for all students continues.</p> <p>Sector spotlight- Su1-The Food Industry</p>	<p>2,3,5,6,7,8</p>
<p>Individual guidance. One to one career advisor appointment for all students</p>				
<p>12</p>	<p>Tutorial based activities: Careers questionnaire highlighting individual student careers needs.</p> <p>University of Sheffield: Study skills. University of York- Next Steps York Programme.</p> <p>Working Lunch: Minimum of four invited pathways.</p> <p>HYMS widening participation programme.</p>	<p>Tutorial based activities: Inspirational Speaker- My Careers Journey. Career focus tutorial programme- employability skills. National Apprenticeship Week- Alumni celebration.</p> <p>Working Lunch: Minimum of four invited pathways.</p> <p>Humberside Police. Forrester Boyd Accountancy Renewable Energy. Health.</p>	<p>Tutorial based activities: University of Lincoln- Personal Statement. Next Steps University Application.</p> <p>Working Lunch Minimum of four invited pathways. District Judge Career and work experience opportunity. Law. Engineering. Politics. Military service. Applying for Oxbridge and Early Entry.</p>	<p>2,3,4,5,6,7,8</p>

	<p>BGU Careers in Education- Preteaching Award.</p> <p>University of Leeds- Access programme.</p> <p>University of Sheffield- Discover Sheffield programme.</p> <p>Youth Independent Advisory Group.</p> <p>Trips and Visits: ‘We are Great Grimsby’ trip celebrating local success stories and inspiring local students to aspire.</p> <p>Work experience opportunities: Individual student arrangements. Programme of internal work experience opportunities published.</p> <p>Department Careers: Individual department subject discussions, webinars and visits.</p> <p>Individual Guidance: Students can request a careers appointment at any time, in addition to the two they are scheduled throughout their Sixth Form studies.</p>	<p>Creating a LinkedIn profile.</p> <p>Trips and Visits: Year 12 - year group trip to the University of Hull Careers week Fayre- apprenticeship and local industry focus.</p> <p>Work experience opportunities: Individual student arrangements. Internal work experience opportunities undertaken.</p> <p>Department Careers Individual department subject discussions, webinars and visits.</p> <p>Individual Guidance Students can request a careers appointment at any time, in addition to the two they are scheduled throughout their Sixth Form studies.</p>	<p>Trips and Visits: Year 12-year group trip to Leeds Beckett University UCAS exhibition.</p> <p>Work experience opportunities Individual student arrangements. Internal work experience opportunities undertaken.</p> <p>Department Careers Individual department subject discussions, webinars and visits.</p> <p>Individual Guidance Students can request a careers appointment at any time, in addition to the two they are scheduled throughout their Sixth Form studies.</p>	
<p>Individual guidance. One to one career advisor appointment for all students upon request along with a schedule ensuring all are invited for at least two meetings during their sixth form time.</p>				

<p>13</p>	<p>Tutorial based activities: University of Sheffield- Which Course? University of Lincoln- Interview Success. University application support. How to write a CV. Successful futures-Apprenticeship. Mock interviews.</p> <p>Working Lunch: Minimum of four invited pathways. University of Leeds- Access Programme. Youth Independent Advisory Group. Gap Year and Volunteering.</p> <p>Work experience opportunities: Individual student arrangements Internal work experience opportunities undertaken.</p> <p>Trips and Visits: 'We are Great Grimsby' trip celebrating local success stories and inspiring local students to aspire.</p> <p>Department Careers: Individual department subject discussions, webinars and visits.</p> <p>Individual Guidance: Students can request a careers appointment at any time, in addition to the two they are scheduled throughout their Sixth Form time.</p>	<p>Tutorial based activities University of Hull- Student Finance. Inspirational Speaker- My Careers Journey. National Apprenticeship Week- Alumni celebration.</p> <p>Working Lunch: Minimum of four invited pathways. Humberside Police. Forrester Boyd Accountancy. Renewable Energy. Health. Creating a LinkedIn profile.</p> <p>Work experience opportunities Individual student arrangements. Internal work experience opportunities undertaken.</p> <p>Department Careers Individual department subject discussions, webinars and visits.</p> <p>Individual Guidance Students can request a careers appointment at any time, in addition to the two they are scheduled throughout their Sixth Form studies.</p>	<p>Tutorial based activities University of Sheffield - Transition Support Assembly to university or career. Refection questionnaire highlighting final careers needs</p> <p>Working Lunch Minimum of four invited pathways. District Judge Career and work experience opportunity. Law. Engineering. Politics. Military service.</p> <p>Department Careers Individual department subject discussions, webinars and visits.</p> <p>Individual Guidance Students can request a careers appointment at any time, in addition to the two they are scheduled throughout their Sixth Form studies.</p>	<p>2,3,4,5,6,7,8</p>
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