

Ref: SRR/VJW/AMG

19 July 2021

Dear Student

We are writing to update you on our plans for A Level Results day this year. A Level results will be issued to students nationwide on Tuesday 10 August 2021, and despite the unusual circumstances in which these results have been generated, we still want our students to have the opportunity to collect their results from the college in person, should they wish to do so. This will enable us to congratulate students, as well as provide additional support for any that may need it.

Given the current situation with Covid 19, and the ongoing importance of social distancing, we have put the following measures in place to ensure that everyone is able to collect their results safely.

- No family members or additional visitors will be permitted on site, unless they are collecting results on behalf of a student. If this is the case, they will need to bring a signed note authorising them to collect the results, as well as ID that will enable us to verify their identity.
- Students should enter via Tollbar Academy Main Reception, and proceed to the Drama Hall, where the Sixth Form Leadership Team will issue results. Students will then leave the site via the Sixth Form entrance.
- Rooms in Atlas building will be available for students who may need additional support with using the UCAS Clearing or Adjustment services.
- If, on results day, you have any urgent queries that you need to discuss prior to collecting your results, you should contact the College on 01472 500505.

All A Level results will be issued between 8:30am-10:30am on Tuesday 10 August.

If you are unable to attend the Academy on results day in person you can provide a stamped, self-addressed envelope to the Academy prior to results day for them to be posted. This can be posted to the Academy for the attention of Mrs E Taylor or left at Reception. Alternatively, a close friend or family member may collect the results in person on the morning of Tuesday 10 August if they bring a signed letter of authorisation from yourself and some form of photo ID.

It would also be appreciated if you could return on results day, any resources or property that you may have that belong to the college, which you may still have in your possession.

GCE Appeals

This year the appeals process will be in two stages. The first stage will be to request a centre review. The *JCQ Important information for students and appeals form appendix b* detailing the appeals process this year and relevant deadlines, should you require them, can be found on the Sixth Form website. All completed request forms need to be emailed to enquiries@tollbaracademy.co.uk.

Should you wish to sit any of your GCE examinations in the autumn term, once you have received your results, please contact the Academy exams office by Tuesday 31 August 2021 using the email address exams@tollbaracademy.co.uk.

Certificates will be available for collection from Reception from early December 2021. Certificates are the only official confirmation of a student's results. Please ensure that you collect your certificates within twelve months as schools and colleges are only obliged to keep them for this period.

We very much hope you are able to join us on results day, and look forward to seeing you again before you embark upon the exciting future that lies ahead of you.

Yours faithfully



Mr S Ritchie
Head of Tollbar MAT Sixth Form College



Miss V J Watts
Interim Principal